



# ABHINAV PRAJAPATI

## PROFILE

I have over 3 years of experience and motivated content writer with an extensive background. Proficient in crafting creative and strategic content for each unique requirements. Determined to do my best and deliver favorable results within the deadlines.

## CONTACT

PHONE:  
8839737039, 8602709847

EMAIL:  
Abhinavprajapati208@gmail.com

## HOBBIES

Singing  
Traveling  
Playing musical instruments  
Reading Books

## SOFT SKILLS

Communication  
Leadership  
Teamwork  
Quick Learner and willing to work  
Innovative and Confident  
Able to work under pressure and meet deadlines  
Multitasking

## EDUCATION

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**LNCT Group of Colleges**  
2013 - 2017  
Bachelor of Engineering in Computer Science & Engineering

## WORK EXPERIENCE

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**Aryabhata Academy**  
October 2021–Current

- Extensive experience of writing and editing subject related academic papers, books, notes, and articles.
- Core content writing for particular subject related data including hardcopy, web and mobile application.
- Write and manage content for UPSC / State PCS Subjects.
- Creating the Question papers and detailed answers for Test papers.
- Preparation and implementation of the communication strategies for the institute to lead various activities under IEC (Information, Education and Communication).
- Write and manage content on official social media platforms like websites, Facebook, Twitter, Instagram, Quora etc.
- Editing of E-books, newsletters, blogs, articles, notes etc.
- Responsible for design and implementation of suitable content that provides a better understanding and clarity of the subjects.
- Conducted online research on specific topics and developed story concept.
- Edited and checked for English language usage, sentence structure and punctuation used made necessary changes as required.
- Ensured final papers to be free of any grammatical errors.
- Generating ideas for new content types.
- Proofreading the content before publication.
- Coordinated with the subject related team members.
- Ensure all around consistency (styles, font, image and tone).
- Proficient with Microsoft Word, Power point, HTML and web authoring tools

## **Exioms Pvt. Ltd.**

### **QA Engineer**

July 2019–June 2021

- Expertise in Manual Testing (Functional Testing, Integration Testing, System Testing, Regression Testing, Sanity Testing).
- Extensively worked on Writing Test Scenarios, Test cases, Execute Test cases, Defects Reports, and Defect Tracking.
- Well Versed with database concepts and experience in using SQL.
- Good Knowledge of SDLC and STLC including Agile Methodology.

## **SKILLS**

- Excellent writing and editing skills in English and Hindi both the Languages
  - Content creation
  - Proof reading
  - Creative writing
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