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| Resume |
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| |  | | --- | | **AKHILESH KUSHWAHA** | |
| |  |  | | --- | --- | | Personal Information’s |  | |
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| |  | | --- | | http://media.monsterindia.com/trans.gif | | Date of Birth:01-02-1983 Father Name: Shri Ramprakash Kushwaha  Marital Status: Married Email:akhikushwaha@gmail.com. Mobile:6260188731  Location: Indore | |
| |  |  | | --- | --- | | Professional & Educational Details |  | |

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| Course | Subject | University/Board | Year of Passing |
| 10th | All Sub. | M.P. Board Bhopal | 1998 |
| 12th | Commerce | M.P. Board Bhopal | 2000 |
| B.Com | Commerce | D.A.V.V. Indore | 2003 |
| M.Com | Commerce | D.A.V.V. Indore | 2006 |

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| Interests and hobbies |  |

* Making Friends
* Playing Cricket

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| Technical Skills |  |

* Diploma In Office Automation (MS OFFICE, MS EXCEL,)
* Certificate In Computerized Accounting (Tally)
* Knowledge of all type of Admin Work, Back Office Work, Data Entry Work.
* Knowledge of GST & Income Tax (Advice From Consultant)
* Knowledge of All type of Cash & Bank Work.

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| Professional Experience |  |

* **Six Month Work of CITI FINANCIAL (Personal Loan) Delhi**
* **One & Half Year Experience As Cashier In FREQUENT TRAVELS Indore**
* **8 Year Work As Accounts Executive in PSITECH SYSTEMS Indore**
* **1 Year Work As Accounts Executive in NICT Indore**
* **Last 3 Year & Current Working in Gamergift.com in Indore**

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| About me |  |

* I am a very hard working and enthuastic person, Who like to enjoy doing his work.
* I always believe in positive thinking.

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| My Key Attributes |  |

* Put yourself in the place of the customer.
* Go to customers level of understanding and use simple and common words to find out the root cause of the problem.
* While giving information always be polit and show sympathy to the customer.

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| Declaration |  |

* I hereby declare that all the information given herein is true to the best of my knowledge and belief.

Place: Indore

Date :

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**(Akhilesh Kushwaha)**