

Curriculum Vitae

ANKIT GAUR, Advocate

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Professional Brief:

- Legal Advisor with comprehensive experience of more than 02 years in a *Real Estate Company*.
- An aspirant for UPSC Civil Services simultaneously having vast knowledge on Administrative as well as Legal curriculum.

Communicational Attributes:

Excellent Communication Skills with Team Dynamics & Skillful Time Management with Result Driven Work Approach along with Strong Work Ethics.

Employment History:

- **Legal Advisor : M/s Jindal Promoters Pvt. Ltd. Noida, Uttar Pradesh**

Since 01 Apr 2020 to Present

1. Evaluate findings, develop strategies & arguments in preparation for presentation of cases.
2. Prepare and draft legal documents such as MoUs, leases, Builder Buyer Agreement and Contracts etc.

- **Internship : M/s Janakraj and Associates, Gurugram, Haryana**

1. File and store shorthand notes of court sessions.
2. Draft legal documents and attend proceedings on behalf of Senior Attorneys.

Education :

- **Guru Gobind Singh Indraprastha University, New Delhi, Delhi**

1. Bachelor's of Business Administration and Law (integrated) completed in November 2020.

(Adv Ankit Gaur)