

CURRICULUM VIATE

ASHUTOSH TRIVEDI

M.No.-8518018098

Add- JAWAHAR WARD 26 ,GANJ, BETUL (M.P)

Current Add- C-23 GANDHI VIHAR,NEW DELHI

E-MAIL - mishrab02@gmail.com

Area Of Interest:

Content writing/ Editing / Proof reading / Content Auditing/Technical team support / Youtube content / Anchor / Evaluator And other related job.

GOOD AT : -

- ❖ **Good communication and presentation skills**
- ❖ **Fluency in Hindi Language with excellent writing and communication skills.**
- ❖ **Knowledge of subjects of general studies and optional - Hindi Lit.**
- ❖ **Knowledge of the UPSC/PCS Exam syllabus, patterns etc.**
- ❖ **Handle Tech related queries easily**
- ❖ **Resolving all technical grievances**
- ❖ **Good book reading and Comprehending skill.**

PROFESSIONAL EXPERIENCE:

- ❖ **ACHIVE TARGET ACADEMY Betul (M.P.)2 YEAR TEACHING & Content writing .**

- ❖ **GYANKUNJ ACADEMY 1 YEAR TEACHING Betul (M.P.) (MPPSC STUDENT)**
- ❖ **Sai Computer Institute Betul 8 Month Teaching- PGDCA Student (M.P.)**

• **EDUCATION QUALIFICATION :**

S.No.	Exam	SUBJECT	Board/University	Year
1	10th	-	M.P. BOARD	2012
2	12th	MATHS	M.P. BOARD	2014
3	B.sc.	MATHS	B.U. BHOPAL	2017
4	M.A.	HINDI LIT.	CHHINDWARA UNIVERSITY	2022
5	ITI	ELECTRONICS	GOVT.ITI BETUL	2015
6	POLYTECHNIC DIPLOMA	ELECTRONICS & TELE COMM.	GOVT. POLY. BETUL	2018
7	PGDCA	CS	MAKHANLAL UNIVERSITY, M.P.	2018

• **PROFESSIONAL QUALIFICATION :-**

1. QUALIFIED IN **CPCT EXAM**(computer proficiency certification test)M.P.
2. Qualified **HINDI Typing** certificate from **Pune university**.
3. Technical knowledge about **ELECTRONICS & CS**
4. Basic Knowledge of computer & Microsoft office.
5. Command over system hardware & software

• **PERSONAL DETAILS :-**

1.Father's Name : MR. Vijay Trivedi
2. Date Of Birth : 20-04-1997
3. Material Statius : Unmarried
4. Nationality : Indian
5. Religion : Hindu
6. Language proficiency : Hindi & English
7. Sex : Male

DECLARATION:

I hereby declare that above information is true to the best of my knowledge and belief.

DATE :

(ASHUTOSH TRIVEDI)