

## CURRICULUM VITAE

### PERSONAL INFORMATION

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**Name** : Rituraj Sharma  
**Date of Birth & Marital Status** : 04/02/1996 & Unmarried  
**Linguistic Capability** : Hindi & English  
**Contact Number** : +91 -9131017392  
**Passport No.** : P9945143  
**Email Id-** : rituraaj04feb@gmail.com

### PERSONAL SUMMARY

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A dynamic person looking for an organization where my skills are put to an optimal test and which offers scope for growth and to utilize my knowledge and skills in the possible way for the fulfillment of organizational objectives.

### CAREER HISTORY

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➤ **ASSISTANT MANAGER** **Since January 2020 to till date**

Presently working in **Vibrant Academy India Pvt. Ltd.**, Gwalior (M.P) India

#### Key Responsibilities –

- Responsible for market planning
- Takes care of strategical operations
- Leading a team for generating new clients.
- Responsible for business development

➤ **EXECUTIVE ENGINEER** **December 2018 to June**

**2019** Worked in **Myriadly Engineering and business solution Pvt. Ltd.**, Gwalior (M.P.)

#### India. Key Responsibilities –

- Responsible for operational work.
- Planning and reselling of industrial products.
- Responsible for exercising and handling team of 3-4 Persons.
- Execution of new projects and their installation.
- Handling purchase department by sorting various quotation and executing.
- Direct interaction and dealing with associates.

➤ **GRADUATE ENGINEER APPRENTICE TRAINEE** **March 2018 to December 2018**

Worked in **Surya Roshni Ltd.** (Lightning division), Malanpur, Bhind (M.P.)

### **Key Responsibilities –**

- Handling routine maintenance work of HT devices.
- Execution of different task assigned by mentors.
- Responsible for departmental stock checklists.
- Supervision of Diploma trainee.

### **Project and Trainings (Academics) –**

- Major project on “automatic room temperature controller”
- Minor project on “control of street light using LDR”
- Industrial training at M.P. Power Transmission Company Ltd.

### **Extra Curricular Achievement –**

- Worked as head coordinator (anchoring department) in Technoparv held in IPS College, Gwalior.
- Worked as coordinator in International conference (Media and Promotion) held and IPS College, Gwalior.

### **Rewards –**

- Won 1<sup>st</sup> Prize intra college technical quiz stakes.
- Won 1<sup>st</sup> Prize in intra college model making clash.

### **Strength –**

- A self confident and self motivated individual.
- A flexible professional to work with a team and learn quickly.
- An agile person and has ability to lead.

### **ACADEMIC QUALIFICATION -**

<b>Course</b>	<b>Institution</b>	<b>Board</b>	<b>Year of Passing</b>	<b>Performance</b>
B.E. (Electrical )	IPS College of Technology And Management, Gwalior	R.G.P.V.	2017	7.38 CGPA
XII (PCM)	R.I.I.S, Gwalior	C.B.S.E	2013	59.8%
X	R.I.I.S, Gwalior	C.B.S.E	2011	7.9 CGPA

### **Declaration –**

I hereby declare that the above informations are true to my belief and best of my knowledge.

**Date :**

**Place :**

***Rituraaj Sharma***