**Chetna Vyas**

: 2783/Sector-E, Sudama Nagar, Indore

: 8989539382, 8319516198

: chetnavyas90@gmail.com

**CAREER OBJECTIVE:**

To join an organisation and to work on a challenging position and achieve the goals set with high spirits, hard work and intellectual thinking which paves the way for building up my knowledge assets that in turn promotes the development of team and organisation.

**ACADEMIC CREDENTIALS:**

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| --- | --- | --- |
| Degree and Date | Institute | Major and Specialization |
| MBA | ISBM university | HR and Banking |
| PGDCA(2013-2014) | Old GDC Indore | Computer |
| Bachelor of commerce(2010-2013) | Bhartiya Gyanpeeth College,Ujjain | Computer |
| Senior School Certificate(2009-2010) | Mahadji Scindhiya Higher Secondary School | Science & Mathematic |
| High School Certificate(2006-2007) | Kalidas Montessori Senior Secondary School | All Subjects |

**WORK EXPERIENCE**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  |  |  | | --- | --- | --- | --- | | **Company** | **Role** | **Duration** | | |  |  | From Date | Last date | | FTC (AGRICULTURE)(GOVT.) | Data entry operator | April 2013 | April 2015 | | Shree Vaishnav School ,Indore | Computer teacher | June 2016 | June 2017 | | Techno skill Academy,Indore | Counsellor | July 2017 | Oct 2018 | |  |  |
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**EXTRA-CURRICULAR ACTIVITY:**

* Indulged in various artistic work, such as a painting, a sketching, a drawing, gifts card making, personalized gifts and other imaginative works.
* Awards as “*Harmonious person of the year*” in year 2010.
* Participated in “Master Chef in India” competition (prelims)
* Associated with school badminton team.

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**STRENGTH:**

* Sincere
* Focused on Achievements of Targets
* Leadership Quality
* Cooperative Nature
* Positive Attitude
* Confidence

**PERSONAL PROFILE:**

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| **Name**  **Date of Birth**  **Gender**  **Marital Status** | :Chetna Vyas  :01/12/1990  :Female  :Married |  |
| **Languages known**  **Mother Tongue** | :English, Hindi  :Hindi |  |
| **Blood Group**  **Nationality**  **Hobbies**  **Husband’s Name** | :AB+  :Indian  :Singing, Creative-Art  :Tejas Vyas |  |
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I hereby confirm that all the information in this document is accurate and true to the best of my knowledge. If you find my profile up to your expectations. I would surely expect a position for myself in your organization.

Date: Chetna Vyas

Place :