

Curriculum Vitae

RUPESH DIXIT

F-2/12, Ashoka garden Bhopal.

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Objective:-

**Completed BBA (Excellent Grade), MBA (Finance) (Excellent Grade), PGDCA with 5year 11 Month Experience as a SEO Manager. Currently working As an Educator at Unacademy, Data Manager with Parikshadham and Entrepreneur having own firm Dixit EdTech and Consultancy Services*

**Got Job offer from Axis Bank (Asst. Manager), ICICI Bank (Dy Manager), Hinduja Housing Finance (Cluster Credit Manager) and Qualified for MP Govt Vacancy (Lab Attended, Labor Inspector, Asst. Auditor, Dy Manager)*

**Seeking to leverage my client management and interpersonal skills to grow in the new role.*

Work Experience

• Expert18 Web Solution

• **Duration** : 1 /10/ 2011 to 30/08/2017

Job Role : SEO Manager

Details : Worked from Remote Location and Responsible for implementing SEO and social media strategies for clients.

• Dixit EdTech and Consultancy Services

• **Duration** : 31/08/ 2017 to Present

Job Role : Owner / Entrepreneur

Details : Get EdTech related Project from All Over India. Create effective content with design according to the SSC, Banking, UGC NET, PEB and CSE requirement.

• Unacademy

• **Duration** : 07 /11/ 2018 to Present

Job Role : Educator

Profile url : <https://unacademy.com/user/dixit.rupesh12>

Details : Teach Online at Unacademy Digital Platform according to the SSC, PEB and CSE requirement.

• PARIKSHADHAM (PUBLICATION & Online Learning Platform)

• **Duration** : June 2020 to Present

Job Role : Educator and Data Manager

Details : Teach online at Parikshadham Digital Platform and create effective content with design according to the SSC, PEB and CSE requirement.

Academic Qualification:

• SSC (10th): **80.8 % & 92 %** (Math Science) from St. Francis School Bhopal (2004-05)

• HSC (12th): **80% & 83%** (Bio Science) from Saint Francis School Bhopal (2006-07)

• Medical Entrance Preparation (Self Study) (2008-11)

• BBA (Management) : **73.81 % , A(Excellent)Grade** from Sikkim Manipal University Gangtok Tadong India(2011-14)

• MBA (FINANCE) : **75.42 % , A (Excellent)Grade** from Sikkim Manipal University Gangtok Tadong India (2014-16)

• Post Graduate Diploma Computer Application : **75.90%** from Makhanlal Chaturvedi University Bhopal (2017- 18)

Professional/Technical Qualification:

- Search Engine Optimization
- Institute: Expert 18 (Mp Govt.)
Duration: 1 month
- MS Office
- Institute: Anand's Sabdhani Computer Institute (Mp Govt.)
Duration: 6 Month

Achievement

- 1st position secured in Talent Hunt Program out of 20,000+ students of 70+ schools at senior category
- "A" grade secured in All India FSYA exam at senior category and awarded by Municipal Corporation Health In charge
- 3rd Position secured and got Merit Certificate from St. Francis School
- Qualified in Written Exam and Selected for Final Round Trident Group (6 LPA)
- Qualified in Written Exam of Combined Para-Medical Cadre and Asst. Veterinary Medical Area Officer Recruitment Test : 2015 (MP Government) (Pay Scale : 5200+20200 GP 1900/2400/2800)
- Selected in ICICI Bank Ltd. (Dy Manager Post)(Batch 33rd) 2016 (4+ LPA)
- Qualified in Written Exam of Group-2 (Sub Group -2) Combined Recruitment Test - 2017 for Assistant Auditor, Assistant Accountant Officer, Accountant and other equivalent post (MP Government) (Pay Scale : 5200+20200 GP 2400/2800)
- Qualified in Written Exam of Group-2(Sub Group -4) Labor Inspector and other equivalent post Recruitment Test – 2017 (MP Government) (Pay Scale : 5200+20200 GP 2400/2800)
- Qualified in Written Exam of MARKFED (Dy. Manager Post) (MP Government) (Pay Scale : 9300+34800 GP 4200)
- Selected in Hinduja Housing Finance as Cluster Credit Manager 2018 (4 LPA + Incentive)
- Selected in AXIS Bank Ltd. (Assistant Manager Post) 2019 (4.48 LPA)
- Selected in Post Graduate Diploma Program in Data Science Manipal University 2019
- Qualified in Written Exam and Selected for Final Round WNS (BPM) services. (12 LPA) 2019
- Qualified in Written Exam and Selected for Final Round ICICI Bank BLP, M-I Grade. (10-11 LPA) 2021

Skills

<u>Customer Service</u>	<u>Conflict Resolution</u>	<u>Effective Listening</u>	<u>Negotiation</u>	<u>Interpersonal Skills</u>
<u>MS Office</u>	<u>SEO</u>	<u>Basic Knowledge of Internet and Static Web Development</u>		

Declaration: I, declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief.

Place: Bhopal