

RESUME

DAYANAND YADAV

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CAREER OBJECTIVE

Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

TECHNICAL SKILLS

- ❖ Microsoft Office
 - Microsoft Word
 - Microsoft Excel
 - Microsoft PowerPoint
 - Microsoft Outlook
- ❖ Google Forms
 - Prepare Multiple Choice Based Question Paper for online exam.
 - Upload/Download academic video & PDF on Google Drive.
 - Manage exam results in Google Sheets.
- ❖ Digital/Smart Class Coordination (TATA Class Edge)
 - Manage smart classes and update content time to time.
 - Hardware and software troubleshooting.
 - Prepare monthly usage reports.
 - LAN (Local Area Network) installation & troubleshooting.
 - Operating Systems installation and troubleshooting e.g. Windows 7.
- ❖ Photoshop Creative Suite 5 (CS5)
 - Color Replacement Tool
 - Spot Healing Brush Tool
 - Clone Stamp Tool
 - Red Eye Removal Tool
 - Horizontal Text Tool
 - Brush Tool

- ❖ Flash 8
 - Shape Tween
 - Motion Tween
 - Frame by Frame Animation
- ❖ Windows Movie Maker
 - Animation & Transition
 - Add background music
 - Sharing movies and videos on YouTube, Facebook etc.
- ❖ HTML
 - Ordered List, Unordered List & Definition List
 - Create Table on Web Page
 - Set Page Color & Text Color
 - Add Images to Web Page

WORK EXPERIENCE

- ❖ Worked as a Computer Teacher, Computer Operator and Digital/Smart Class Coordinator in Patra Gurukul International School, Barwaha from August-2017 to September-2020.
- ❖ Worked as a Computer Teacher and Computer Operator in Narmada Valley International School, Barwaha from June-2016 to June-2017.
- ❖ Worked as a Lecturer in Lord Krishna College of Technology, Indore from October-2013 to February-2015.

EDUCATION

- ❖ BE (Computer Science & Engineering) with 71.9% from Jawaharlal Institute of Technology, Borawan in 2009.

PERSONAL INFORMATION

Name : Dayanand Yadav
Father's Name : Mr. Kedar Yadav
Gender : Male
DOB : 20/06/1986
Marital status : Married

Dayanand Yadav