**RESUME**

**DAYANAND YADAV**

**Mobile No: +91-9926079083**

**Email Id:** [dayanandyadav205@gmail.com](mailto:dayanandyadav205@gmail.com)

**Current Address:** 157/9 C, Mayur Nagar, Musakhedi, Indore

**CAREER OBJECTIVE**

Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

**TECHNICAL SKILLS**

* Microsoft Office
* Microsoft Word
* Microsoft Excel
* Microsoft PowerPoint
* Microsoft Outlook
* Google Forms
* Prepare Multiple Choice Based Question Paper for online exam.
* Upload/Download academic video & PDF on Google Drive.
* Manage exam results in Google Sheets.
* Digital/Smart Class Coordination (TATA Class Edge)
* Manage smart classes and update content time to time.
* Hardware and software troubleshooting.
* Prepare monthly usage reports.
* LAN (Local Area Network) installation & troubleshooting.
* Operating Systems installation and troubleshooting e.g. Windows 7.
* Photoshop Creative Suite 5 (CS5)
* Color Replacement Tool
* Spot Healing Brush Tool
* Clone Stamp Tool
* Red Eye Removal Tool
* Horizontal Text Tool
* Brush Tool
* Flash 8
* Shape Tween
* Motion Tween
* Frame by Frame Animation
* Windows Movie Maker
* Animation & Transition
* Add background music
* Sharing movies and videos on YouTube, Facebook etc.
* HTML
* Ordered List, Unordered List & Definition List
* Create Table on Web Page
* Set Page Color & Text Color
* Add Images to Web Page

**WORK EXPERIENCE**

* Worked as a Computer Teacher, Computer Operator and Digital/Smart Class Coordinator in Patra Gurukul International School, Barwaha from August-2017 to September-2020.
* Worked as a Computer Teacher and Computer Operator in Narmada Valley International School, Barwaha from June-2016 to June-2017.
* Worked as a Lecturer in Lord Krishna College of Technology, Indore from October-2013 to February-2015.

**EDUCATION**

* BE (Computer Science & Engineering) with 71.9% from Jawaharlal Institute of Technology, Borawan in 2009.

**PERSONAL INFORMATION**

Name : Dayanand Yadav

Father’s Name : Mr. Kedar Yadav

Gender : Male

DOB : 20/06/1986

Marital status : Married

Dayanand Yadav