

# **RESUME**

Dhananjay Natekar  
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## **OBJECTIVE**

*To pursue long-term career in a professional organization enabling company objectives of growth.*

## **EXPERIENCE**

*Clerk cum Computer operator, LDM Office, Bank of india, Shajapur (Jan 2016 - Jan 2019 )  
(Outsourcing)*

## **ACADEMIC QUALIFICATION**

- > MBA From Medicaps University with HR & Finance (Running) (2019-21)*
- > B.com From Vikram University with Computer Application (2013-2016)*
- > H.S.C From M.P Board With 65.80% (2013)*
- > S.S.C From M.P Board With 63.30% (2011)*

## **INTERNSHIP**

*Moir steel Pithampur, HR (Payroll, Administration, Onboarding), Jan 21-Mar 21*

## **TECHNICAL SKILLS**

- > Ms Office, windows, Advance Excel, Tally, MIS, Savior*
- > Hindi Typing (42 w.p.m.), English Typing*
- > DCA With 64% (2014) M.C.U.Bhopal(m.p.)*

## **PERSONAL INFORMATION**

<i>Father Name</i>	<i>Mr. Shashikant Natekar</i>
<i>Date of Birth</i>	<i>16<sup>th</sup> Feb-1996</i>
<i>Marital Status</i>	<i>Unmarried</i>
<i>Language</i>	<i>Hindi,English&amp; Marathi</i>
<i>Permanent Address</i>	<i>27/181 Aditya Nagar Dist. Shajapur (M.P)</i>

### ***Declaration***

*I do hereby declare that the above-furnished information is true and factual to the best of my knowledge and belief.*

***Place: Indore***

*Date:* *(Dhananjay Natekar)*