

Curriculum Vitae

SUMESH SAH

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CAREER OBJECTIVE

- To educate the youth by understanding their taste, background and ability.

PROFILE

- 4+ Years of professional experience in Operations, Education, Team Handling & Training.
- Confident, Time management capability & can work efficiently in a group as well as an individual.
- Well organized capable of operating to tight deadlines.
- Unique & simple method of teaching.
- Good communication skills, easily understood by students.

Exam Cleared

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|----------------------|-----------------------|
| • SSC MTS 2019 (Pre) | Roll No. - 9210005195 |
| • EPFO SSA 2019(Pre) | Roll No. - 1951001356 |
| • LIC ADO 2019 (Pre) | Roll No.- 1131004009 |
| • SSC CHSL 2019(Pre) | Roll No. - 1402202540 |

WORK EXPERIENCE

Company Name : Sri Aurobindo Society (An International NGO).
Job Profile : Division Operation Head(Indore) & Capacity Building Trainer.
Duration : August-17 to November-19.

Key Responsibilities–

- Give training to Government Teachers & Principal(PS, MS, HS) on **Moral Values & ZIIEI(Zero Investment Innovation for Education Initiatives)**.
- Coordinate with all Government Officer's like APC, CAC, BEO, BAC, DEO & DPC for Training & Implementation.
- Taking care of operation of the Rupantar Project in Indore Division.
- Almost give training to 30,000 Teachers & Principal in M.P. & Chhattisgarh.
- Providing complete support to M.P. & Chhattisgarh from Training to Implementation.

Company Name : MindsEye PMKVY Training Partner.
Job Profile : Operations Manager & Trainer.
Duration : August-15 to August-17.

Key Responsibilities –

- Taking care of operation of the center for government project (PMKVY, NSDC).
- Counseling students and business professionals and converting into revenues.
- Taking care for corporate Visit and workshops in college.
- Providing complete support to a Training Centre from the beginning to target allocation till placement.
- Conduct Outbound Experiential Learning Program for Women Employees of PFC (Power Finance Corporation Ltd.) on 30-June-2017 at Delhi.
- Conduct Leadership & Team Handling Training for Executives of NTPC (National Thermal Power Corporation Ltd.) on 11th to 12th June 2017 at Delhi.
- Conduct Leadership & Team Handling Training for EMC (Enhancing Managerial Competence) of Dadri Thermal, NSPCL (Bhilai), NTECL & FSTPS on 20th to 21st May 2017 at Delhi.

EDUCATIONAL QUALIFICATIONS

- 2015, B.E. (Electronics and Communication), Vindhya Institute of Technology & Science, 7.72 CGPA.
- 2011, HSC (10+2), ITMA Vidhya Niketan, 62.60%.
- 2009, SSC (10th), ITMA Vidhya Niketan, 63.50%.

PROFESSIONAL DEVELOPMENT

Technical Skills	- MS Office (Word, Excel & Power Point).
Management Skills	- Good Communicator, Strong Presentation Skills & Team Work.
Area of Specialization	- Liasioning, Decision-Making, People Management, Operations, Team Handling & Training.
Strength	- Adaptable, Deadline-Oriented, Quick Learner, Optimistic, Leadership Quality.

ACHIEVEMENTS

- National Player of Volley-Ball & Fist-Ball.
- State Player of Volley-Ball, Base-Ball and Fist-Ball.
- My team secured 1st position in VOLLEY-BALL at SANDHAAN 2011, 2012, 2013 (Techfest).
- Participated Nodal games (2012-13-14-15), represented as a Captain of Volley Ball Team.

PERSONAL DOSSIER

Marital Status	: Married
Date of Birth	: Oct 15 1994
Hobbies	: Playing Volleyball, Cycling.
Permanent Address	: 191 Sector-E, Slice-3, Sch. No. 78, Vijay Nagar, Indore, M.P. – 452010.

DECLARATION

I have declared that the above mentioned information is correct up to my knowledge.

Place : INDORE

SUMESH SAH