Resume

**JEETENDRA AVAYA**

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| **Father’s name: Mr. Sitaram Awaya** |  | **Mother’s name: Mrs. Jikali Awaya** |
| **DOB: 19/01/1987** |  | **Email: avayajeetendra@gmail.com** |
| **Mobile no.; - 9001167400** |  | **Job experience : 13 years** |

# PROFESSIONAL SUMMARY

I am well organized and qualified higher secondary teacher as well as principal with a number of years teaching experiences behind me. I have worked in inner city schools as well as those in more urban locations and can adopt my teaching style to suit the need of diverse group of children. I have a passion for teaching and have achieved great key stage result in the past helping schools. I have worked in to gain outstanding inspection result on more than one occasion. In the course of my duties, I have organized many parent- teacher consultations and various school trips to locations.

# CORE QUALIFICATION

* B.com. from Barkatulla University 2009-12
* B.ED from DAVV 2015-18
* M.A. in English literature from Chitrakut University 2019- 21
* M.Com from DVVV Indore 2022-

# PROFESSIONAL QUALIFICATION

• Initial teacher Education or training • Completed a course in CCE.

# ACADAMIC QUALIFICATION

* **English Lit.**
* **Economics**
* **Social science**

# KEYSKILL

* Good at music (**keyboard** **and Congo**), sports, singing and school management.
* Excellent classroom manager with the ability to focus children’s minds on the task at hand.
* Careful lesson planner with the skill to keep all records presentable and up-to-date.
* Ability to mentor newly qualified teachers and to assist them with classroom duties.

# WORK EXPERIENCE

* **Coordinator at St. Montfort School, Patel Nagar, Piplani, Bhopal Madhya Pradesh (01-04-2007 to 15-03-2011)**
* **TGT at Don Bosco School, Alirajpur, Madhya Pradesh (13th June 2012 to 31st December 2013)**
* **TGT at St. Paul’s Sec. School Kushalgarh, Banswara, Rajasthan (01 January 2014 to 31st April 2018)**
* **Principal at New Look Kushalgarh, Banswara, Rajasthan ( 01st May 2018 to 31st April 2020**
* **PGT English at Sanskar Public School Thandla, Jhabua ( May 2020 – 2022**)

# DECLARATION

I, Jeetendra Avaya, hereby declare that the information provided in this resume is authentic.

**Jeetendra Avaya**