

# LAVEENA RAJAN

B U S I N E S S W O M E N  
D O E R  
M E N T O R

## PERSONAL SUMMARY

Businesswoman skilled in business development, event management & team building.

## KEY COMPETENCIES

- Business Development
- Event Management
- Lead Management
- Teaching & Mentoring
- Photography & Cinematography
- Photo & Video editing

## AWARDS & ACCOLADES

- **Winner** & Active participant in yearly **Debate Competition** in College
- Selected to Captain, Red House in 12th Standard (5 students selected in a batch of 70)
- Successfully completed week long trial of all procedures in Bhopal Consumer Court

## WORK HISTORY

### Chetan Meena's IAS | Jan 2019 - present

#### ADMISSION COUNSELOR

- Counselling 1000+ students for the course to facilitate **800+ admissions**
- Processed and converted leads **over call and in person**

#### TEACHER, POLITY (INDIAN CONSTITUTION)

- Taught Polity course to **400+ students** as part of Civil Services preparation

### Panache Moments | 2016 - Present

#### CO-FOUNDER & BUSINESS HEAD

- Spearheaded **photography & videography for 70+ events** including wedding shoots, pre-wedding shoots, maternity shoots, baby showers, and birthday shoots
- **Generated business worth 30 Lacs+** from all events combined
- Built an A+ team of photographers, cinematographers & editors
- Generated leads from network, referrals & local event management community

## EDUCATION

### LLM | April 2018

Shri Vaishnav Institute of Law, Indore | 60%

### BA LLB | April 2017

Shri Vaishnav Institute of Law, Indore | 72%

### Senior Secondary | 2010

MP Board | 80%

### Secondary | 2008

MP Board | 80%

## CONTACT INFORMATION

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