



NAMRATA VAIDYA

APTITUDE TRAINER

ABOUT ME

I am an engineer who believes that education is the key to success & strives to give my best for the organization I work in & to students, by using my knowledge, methodical approach, managing skills & understanding for symbiotic growth and development.

PROFESSIONAL EXPERIENCE

SAGE University, Indore

2022 - Present

APTITUDE TRAINER

- Conduct various online as well as classroom sessions of Quantitative Aptitude for post graduate, graduate and under graduate students.
- Make modules for each session.
- Execute Company specific workshops for better Placement results.
- Conduct Placement Training Test across the university.
- Set the question paper and upload on the portal to conduct practice test.
- Special batches of Aptitude were conducted for students preparing for competitive exams.
- Experience in handling batch of more than 100 students.
- Part of panel for conducting mock interviews of the students for pre - placement preparations.

IPS Academy, Indore

2020 - 2022

APTITUDE & SOFT SKILLS TRAINER

- Conduct various online as well as classroom sessions of Quantitative Aptitude for post graduate, graduate and under graduate students.
- Execute Company specific workshops for better Placement results.
- Conduct Placement Training Test across the university.
- Special batches of Aptitude were conducted for students preparing for competitive exams.
- Soft Skills sessions conducted as a part of Personality Development Workshops (online & offline).
- Executed various sessions of soft skills for faculties under "Faculty development programs."
- Had been the part of panel for conducting mock interviews of the students for pre - placement preparations.

IPS Academy, Indore

2018 - 2020

VISITING FACULTY

Had been visiting faculty to conduct special sessions for Quantitative Aptitude for graduate & under graduate students.

Mahindra & Mahindra Ltd., Mumbai

2007 - 2015

ASSISTANT MANAGER

- Had been part of R&D Electrical team having hands on experience in designing of electrical components of the vehicle.
- Being MQRS (Mahindra Quality Review System) team member, worked on improving JD Power Score for Pik-Up Platform

CONTACT DETAILS

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📍 Indore, Madhya Pradesh

EDUCATION

B.E. INSTRUMENTATION

JUN 2002 - MAY 2007

RAJIV GANDHI INSTITUTE
OF TECHNOLOGY, MUMBAI
65%, PASSED WITH 1ST CLASS

H.S.C. BOARD (12TH)

JUN 2000 - MARCH 2002

KIRTI COLLEGE,
MAHARASHTRA BOARD, MUMBAI
72%, PASSED WITH 1ST CLASS

S.S.C. BOARD (10TH)

MARCH 2000

BALMOHAN VIDYAMANDIR,
MAHARASHTRA BOARD, MUMBAI
80.4%, PASSED WITH 1ST CLASS

SKILLS

- Communication Skills
- Analytical Skills
- Leadership
- Soft Skills
- Public Speaking
- Writing Skills
- Presentation Skills
- Working with a team
- Good listener

PERSONAL DETAILS

- DoB : 27th Aug, 1984
- Marital Status : Married
- Languages Known :
English, Hindi, Marathi
- Hobbies : Reading,
Travelling, Trekking