

COVER LETTER

08-10-2019

Mahendra Coaching

Dear Sir

I am interested for job in your Company, as advertised. I believe that the skills and experiences I have gained, make me an ideal candidate for the job of in your organisation. I have prepared dozens of pieces of legislation and received praise for the clarity of my writing. I have also gained extensive experience in teaching fields.

I am preparing for SSC CGL since last 3 years from Delhi and I qualified the SSC CHSL(2017),SSC MTS(last year), UP POLICE EXAM. But unfortunately I can't get final selection so I want to teach in your coaching. Please give me a chance to prove myself. At least give me a chance of demo class. I will give my best for the growth of your coaching.

I am always eager to learn more about teaching, reading up on these topics on my own time to become more knowledgeable. I would love to bring this passion for policy and law to your company. I am confident that my experience in the teaching and my research and writing skills qualify me for consideration. If you would like, I can provide you with current samples of my work. I have also enclosed my resume. I look forward to meeting with you and discussing my qualifications in more detail.

Sincerely,

AJIT SINGH

Ajit Singh

Near R T O Office,
New Patel Nagar Orai (Jalaun)
Orai, India

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OBJECTIVE

“To work for my dream in teaching which provides me with ample opportunities to improve my skills to learn and growth along with the organization goals. “

ACADEMIC DETAILS

B.sc

Institution : Bundelkhand University Jhansi

Year of Passing : 2019

Marks : 60%

B.Ed

Institution : Bundelkhand University Jhansi

Year of Passing : Pursuing

Marks : 70%

Intermediate (10+2)

Institution : Up Board Of Highschool And Intermediate Education

Year of Passing : 2015

Marks : 82.4%

Highschool (10th)

Institution : Up Board Of Highschool And Intermediate Education

Year of Passing : 2013

Marks : 79.67%

Course On Computer Concepts (CCC)

Institution : NIELIT

Year of Passing : 2018

Marks : 50

WORK EXPERIENCE

- Worked as Teacher in UNITED ACADEMY ORAI from 01-07-2018 to till date.
Role: Mathematics teacher

FIELD OF INTEREST

- Reading
- Teaching
- Writing
- Playing

SKILLS

- Tally

- Computer
- Decision making

STRENGTHS & HOBBIES

- Teaching
- Communication skills
- Flexibility and Adaptability
- Stress Tolerance
- Walking
- Exercise
- Playing
- Listening to music.

DECLARATION

I hereby declare that all above-mentioned information is in accordance with fact or truth up to my knowledge and I bear the responsibilities for the correctness of the above mentioned particulars.

Date: 08-10-2019

Place: Orai



(Ajit Singh)