

🔾 Mumbai, MH, 400012



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Motivated person with expertise in Philosophy. Offering excellent communication and organizational abilities along with skill in teaching and fluency in HINDI,ENGLISH,MARATHI,ARABIC AND URDU. Known for efficiency and best-in-class time management.

<b>3</b> 3	Skills	
•	Citizenship promotion	
•	Leadership	
•	Research	
•	Operations support	
•	Social Media Management	
•	Conflict resolution	
•	Administrative support	
•	Performance improvement	
•	Event organization	
•	Differentiated instruction	
•	Group and individual instruction	$\bullet \bullet \bullet \bullet \bullet$

2017-02 - 2018-01

**Work History** 

## JR.ASSISTANT TEACHER

G.N KHALSA COLLAGE MUMBAI, MUMBAI, MAHARASTRA

- Drove operational improvements which resulted in savings and improved profit margins.
- Developed team communications and information for Philosophical meetings.
- Maintained excellent attendance record, consistently arriving to work on time.
- Devoted special emphasis to punctuality and worked to maintain outstanding attendance record, consistently arriving to work ready to start immediately.

		<ul> <li>Led Teachers team in delivery of Philosophy project, resulting in GOLD MEDAL at National level</li> <li>Developed and implemented curriculum using academic learning strategies and educational pedagogy.</li> <li>Instructed students using lectures, discussions and demonstrations in PHILOSOPHY</li> <li>Identified student strengths and weaknesses to create tailored learning activities.</li> <li>Met with students to dispense study and career advice and provide guidance and potential opportunities within chosen field.</li> <li>Conducted engaging in-class discussions to facilitate learning and encourage participation.</li> <li>Applied innovative teaching methods to encourage student learning objectives.</li> <li>Impartially evaluated papers, projects and homework assignments of students, delegating grading to teaching assistants when appropriate.</li> <li>Stayed abreast of developments within Philosophy to improve curriculum, develop new research and share with colleagues and students</li> <li>Reviewed program materials and coordinated updates to keep department materials relevant and accurate.</li> <li>Created positive and safe learning environment for students by setting and enforcing classroom code of conduct.</li> </ul>
		Education
03 - 2015-04	•	<ul> <li>High School Diploma</li> <li>KENDRIYA VIDALAYA - MUMBAI</li> <li>Member of K.R CAMA</li> <li>Member of ROTARY CLUB 3031</li> <li>Professional development completed in COOKING, PERSONALITY DEVLOPMENT,</li> <li>Dissertation: WORKING OF FM AND AM</li> <li>Continuing education in PHILOSOPHY</li> </ul>
07 - 2018-04		<ul> <li>Associate of Arts: Philosophy And Religious Studies</li> <li>G.N KHALSA - MUMBAI</li> <li>Dissertation: PLATO AND SIKHISM PARLLELO</li> <li>Minored in ECONOMICS AND HISTORY</li> <li>Graduated with 7.0 GPA</li> <li>Elected Captain of STUDENT COMMITTEE AT NACC</li> <li>Continuing education in PHILOSOPHY</li> <li>Member of K.R CAMA</li> <li>Awarded UNIVERSITY TOPPER IN PHILOSOPY</li> <li>Professional development completed in FINANCIAL INCLUSION</li> </ul>
		Accomplishments

2002-

2015-0

• Used Microsoft Excel to develop inventory tracking spreadsheets.

- Resolved product issue through consumer testing.
- Supervised team of 90 staff members.
- Collaborated with team of 34 in the development of PHILOSOPHICAL ADVISIOR.
- Curriculum Design Designed, developed and implemented daily lessons for 90 students.
- Diploma in Philosophical thinking
- Degree in Asthetics
- Paper Presentation on PLATONIC STUDIES, CONTEMPORARY PHILOSOPHY, WESTERN PHILOSOPHY, HERMENUTICS, PHENOMENOLOGY, PHILOSOPHY OF RELIGION, PHILOSOPHY OF YOGA, LIVING ETHICAL ISSUES, AMBEDKAR STUDIES, FEMNISTIC STUDIES
- PUBLISHED 6 BOOK ON ROMANTICISM AND LOVE ASPECTS
- Diploma in Philosophy of Religion
- Seminar on Finacial Inclusion
- Paper presentation on POSITIVE LIBERTY, JUSTICE SYSTEM, GANDHI AMBEDKAR, WORLD RELIGIONS, EXISTANCE AND ESSENCE.

## Languages

•	ENGLISH	
•	MARATHI	
•	HINDI	
•	ARABIC	
•	URDU	
•	PROTUGUES	
•	ITALIAN	
•	GERMAN	
•	GUJRATI	
•	MARWADI	
•	KUTCHI	
•	BHOJPURI	
•	FRENCH	
•	SPANISH	
$(\mathcal{F})$	Interests	

- COOKING
- READING RELIGIOUS BOOKS
- CRITICAL THINKING