

RESUME

ASHOK DWIVEDI

ADD:- H-117, GOVT. QUATER, KOTRA SULTANABAD, BHOPAL (M.P.)

CONTACT NO. – 7974857656,

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CAREER OBJECTIVE

Be a part of an environment that promotes team effort and value based growth as well as career advancement while making a significant contribution.

Professional Experience

- Two years Data entry operator in Siddhartha Institute of management, Bhopal
 - Five month Telly caller and operator in Pradesh congress comity, Bhopal
 - One year's Typist (Hindi &English) in Tagore Academy , Bhopal
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Educational Qualification

- 10th pass from MP Board Bhopal.
- 12th pass from MP Board Bhopal.
- Bachelor of Computer Application 65.20% from AISECT University, Bhopal.
- CPCT (computer proficiency certificate test) pass, Bhopal.

Computer Proficiency

1. Basic computer knowledge.
2. Typing knowledge HINDI / ENGLISH.

Personal Details

Father Name- MR. HARISHARAN DWIVEDI

Date of Birth – 29/12/1991

DECLARATION

I hereby confirm that the above information give by me in this document are true and proved to be best of my knowledge.

Place:-

Date:-.....

ASHOK DWIVEDI