

RESUME

Ritesh Kumar Upadhyay

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D-398 2nd Floor, Nehru Vihar, New Delhi-110054

CAREER OBJECTIVE

To gain the position of an office administrator in a reputed organization where my skills can contribute extensively in handling various administrative tasks.

WORK EXPERIENCE

- Teaching “Public Administration and History as a subject and “Polity and History, IR and Current Affairs for General Studies” for civil services” .
- Teaching IR and Current Affairs for **Chanakya IAS Academy in Chandigarh Branch.**
- Teaching History for GS in **Lakshya Academy.**
- Teaching GS Faculty for NDA in **Sainik School Tillaia Jharkhand through Lakshya Academy.**
- Teaching History and polity for GS in Chanakya Academy at jaipur branch for civil services.
- Teaching GS for SSC and CTET in Kalp Academy in Shashtri Nagar.

Note:-Teaching GS Faculty for various ssc coaching in Delhi.

PERSONAL KEY SKILL

- Sound knowledge of public administration and Indian History.
- Outstanding Knowledge in General Studies.
- Possess outstanding analytical, problem solving and communication skills.
- Good team player, flexible attitude with good interpersonal skills.

- Attention to detail and ability to complete work in a clear and precise manner.

AFTER ACADMICS

From 2001 till now I've been preparing for civil services. In this duration I've been qualified four times for IAS mains and five times for PCS mains with subjects "History"and"Public Administration" and "General Studies (General knowledge)".

ACADEMIA

- **Post Graduation (2003-04)** from Kanpur University, U.P.
- **Graduation (1997-2000)** from Gorakhpur University, U.P. .
- **Intermediate** Passed from UP Board in 1997.
- **High School** Passed from UP Board in 1995.

PERSONAL DETAIL

Father's Name: Mr. Pramod Kumar Upadhyay

Mother's Name:Smt. Girija Upadhyay

Date of Birth: 20-06-1981

Sex: Male

Nationality: Indian

Language Known: Hindi, English

Place:

Date:

(Ritesh kumar upadhyay)