**Email**: neha.gaur1111@gmail.com

**Contact No. - 9131334893**

**Career Objective:**

* To Pursue a challenging career and be a part of progressive organization that gives a scope to enhance my knowledge and utilizing my skills towards the growth of the organization.
* To excel in my field through hard work, skill and perseverance.
* to serve with best of my abilities.

**Total Experience- 5 Years**

* Dhyey IAS academy
* Chanakya academy
* Worked with BSC (Banking Services Chronicle) academy
* Working with Metis Eduventures (adda247)

**Current Employer:** Metis Eduventures (Adda247)

**Period of work:** 13th june 2016 to till now.

Job Profile**:**

* Translation
* Proof-Reading and editing
* Team Lead

**Academic Synopsis:**

* M.A. From Jamia millia islamiya (pursuing)
* B.A. From Jiwaji University in 2016.
* 12th from CBSE Board in 2010
* 10th from CBSE Board in 2008.

**Skills:**

* Smart and Hard Working
* Always ready to take responsibilities.
* Flexible
* Organized
* Responsible
* Disciplined

# Achievement:

* I cracked JNV entrance exam in 5th class and 12th passout from JNV.
* Prize holder in games and music in the school.
* I am a good translator in my field without translation diploma due to my hard work and leading many diploma holders.

**Personal Profile:-**

 Name : Neha Gaur

Father's Name : Mr. Dhyanendra Singh

Date of Birth : 25TH  Nov. 1992

Gender : Female

Martial status : Unmarried

Languages : Hindi and English

Nationality : India

I hereby declare that the above-mentioned details are genuine to the best of my knowledge and working experience

 **Date-**

 **Place - Name- Neha Gaur**