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| Nitesh SONI 369, SARAFA WARD, SATHIYA KUAN, JABALPUR (M.P.) PIN 482002CONTACT NO. : 7879748534 . E-MAIL 21nitesh1990@gmail.com |
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| Objective:  |

I want to work in the field of Warehouse Financing, Bank, Desk Top Publishing.

Skills:

* Proficient in working with multiple projects simultaneously
* Well organized and proficient with details
* Initiative and problem-solving ability
* Computer and Technology.
* Problem solving and decision-making
* Flexibility and Adaptability
* Learning agility: Quick learner
* Strong work ethic.

Work Experience:

* 2 years of experience with Accenture, (Janalakshmi Financial services in JANAVIJAY project) as an operation assistant cum cashier in Jabalpur Branch, Since 31st October 2015 to 31st October 2017.
* 1½ year work experience in BANSAL CLASSES PVT LTD (KOTA), Jabalpur study center as a DTP operator in Jabalpur.
* 2 year work experience in Radiance Institute Jabalpur as a DTP operator.

Education:

* 12th With 72% 2008

Board of Secondary Education, Madhya Pradesh

* Bachelor of Commerce With 55% 2011

St. Aloysius College, Jabalpur

* Post Graduate Diploma in Computer Application. With 74% 2013

Makhanlal Chaturvedi Rashtriya Patrakarita Vishwavidyalaya, Bhopal

* Hindi Typing passed from M.P. Board 30 word per minute 2018

Current Working:

* Shree Shubham Logistics as Executive (Warehousing) since 24th March 2018.

Technical Skills:

 Have worked on following software

* (DTP) Desk Top publishing software: Page Maker, Coral Draw
* MS Office
* Hindi English typing (40 word/minute both Hindi & English)
* Ability to learn software very quickly

Personal Details:

* Name: Nitesh Soni
* Father’s Name: Mr. Nand Ksihor Soni
* Spouse Name: Mrs. Nidhi Soni
* DOB : 16th June, 1990
* Marital Status : Married
* Nationality: Indian
* Current Address :Hathwas, Jamada Road, Tehsil-Pipariya,

 Distt. Hoshangabad (M.P.) 461775.

Declaration:

I hereby declare that all the details and information furnished above is true to best of my Knowledge and belief.

Place Nitesh Soni

Date