

# ROHIT TUKRA

Finance & Account's Professional

## ADDRESS:

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## Work Experience & Achievement's

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**September 2007 – Current**

**Ruchi Soya Ind. Ltd.**

**Junior Manager**

**Currently I am working in Ruchi Soya Ind. Ltd. as Junior Manager at Indore H.O. since 18.09.2007.**

- 1) Summer training on "PROJECT APPRAISAL ON Asset Credit Scheme at M. P.F.C. ", Indore.(5 weeks)
- 2) OJT UNDER C.A. GUIDANCE ON AUDITING AND FINANCIAL STATEMENTS ( 3 MONTHS).
- 3) Seminar Presentation on "BUSINESS ETHICS AND ITS RELEVANCE IN CURRNTSCENARIO".
- 4) Winter training on "Auditing and Administration" from Trade Centre Indore, (20 days).
- 5) Received "Best Employee Award" in Fiscal Year 2014.

### Key Role's and Responsibilities:-

- 1) Handling day-to-day cash working of group companies making payment to parties, handling brokers accounts & preparing reconciliation. Statement, suggesting marketing department to recover outstanding.
- 2) Preparation of HIGH SEAS agreement (SALE PURCHASE BOTH) at all ports considering market value, exchange rate & quantity to be traded for the purpose.
- 3) Passing bank entries (BP & BR) for group companies & preparing Bank Reconciliation statement regarding finalization of Balance Sheet.
- 4) T.D.S.working & t.d.s. return filing of group companies & income tax return filing of group companies.
- 5) Preparation & finalization of group & associate companies balance sheet for Audit & Incometax purpose.
- 6) Return filing of group companies quarterly, and ensuring that no penalty should be imposed.
- 7) Liasoning with the government officials for various company related issues.
- 8) Indulge in Income tax and sales tax scrutiny and providing details to consultants via reports as per notices served for each respective associate company.
- 9) Handling every banking activity i.e., NEFT,RTGS,Online payments and kyc updation as required by R.B.I. norms.



## Skills

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1) ERP-09 2) TALLY 7.2 3) SAP FI Module 4) Auditing 5) Liasoning



## Education

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**Master In Commerce (M.COM.)**

G.A.C.C. College  
Indore (M.P.)

Post Graduated, July 2008  
Marks 50%  
Division 2

**Bachelor of Commerce (B.COM.)**

P.M.B. Gujarati Commerce College  
Indore (M.P.)

Graduated, March 2004  
Marks 56%  
Division 2

**12<sup>th</sup>**

Higher Secndry School  
Nepanagar- (M.P.)

Passed, March 2000  
Marks 58%  
Division 2

**10<sup>TH</sup>**

K.V. Nepanagar 01 (M.P.)

Passed, June 1998  
Marks 50%  
Division 2



## Professional Qualifications and Affiliations

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**Professional Degree:**

Master of Business Administration (M.B.A.) in Finance

**Board/University**

D.A.V.V./P.I.M.R. Indore  
Marks 62%  
Division 1