**Resume**

***Shreya Vishwakarma***

Contact No - 9340368021

Email ID - siyav0987@gmail.com

**CARRIER OBJECTIVE**

Looking for an opportunity to incorporate my skills and training as a part of organization by enhancing the growth of organization.

**QUALIFICATIONS**

**EDUCATION QUALIFICATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *Degree/Certificate* | *Institute/School* | *Board/**University* | *Year of**passing* | *Result* |
| **B.Sc. (Statistics)** | Govt. MLB P.G Girls Autonomous college Bhopal (M.P) | BarkatullahUniversity | 2017-2020 | 77.39% |
| **HSSCE****(PCM)** | G.B Pant H.S SchoolBhopal(M.P) | State Board | 2016-2017 | 78.60% |
| **SSC** | G.B Pant H.S SchoolBhopal(M.P) | State Board | 2014-2015 | 84.33% |

**SKILLS & PROFICIENCY**

* MS Office, G-Suite
* Basic knowledge of Tally ERP.9
* English typing proficiency

**CERTIFICATION**

* Name : Field Technician- Networking and Storage (FTNS)

Source : Pradhan Mantri Kaushal Vikas Yojna (PMKV)

 **ACHIEVEMENT**

* Won first prize in State level “Essay competition” (M.P).
* Awarded Merit certificate of ***“National Financial Literacy Assessment Test”*** (NFLAT).

**HOBBIES & INTEREST**

* Writing Skills
* Sketching & Painting
* Yoga & Cycling
* Internet Explorer

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**PERSONAL DETAILS**

* Father’s Name - K.L. Vishwakarma
* Date of Birth - 11-Jan- 1999
* Address - Bhopal (M.P)
* Language Known - English , Hindi

**DECLARATION**

I hereby declare that the above information is true to the best of my knowledge.

Place : Bhopal

Date : July 2021 (Shreya Vishwakarma)