

Sarika Dwivedi  
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Contact no-9981875031

## ***Objective***

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Looking forward to an opportunity for working in a dynamic, challenging environment, where I can utilize my skills for developing my career and for the growth of the organization.

## ***Academic Qualification***

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- MA in Philosophy from Banaras Hindu University, Varanasi UP with 9.0 (CGPA) in 2023
- B.E. from R.G.P.V. University, Bhopal with 7.02 (CGPA) in 2017.
- 12th Science from M.P. Board with 79.06% in 2013.
- 10th from M.P. Board with 72% in 2010.

## ***Technical Qualification***

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- Operating System: Windows, Microsoft Office, Microsoft Power Point.
- Computer knowledge like typing and other normal activity
- Basic knowledge of Power BI.
- Basic knowledge of report creation and charts creation.

## ***Experience***

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I have teaching experience of 1 year in Nirman GS Academy in Satna Madhya Pradesh from 2020 – 2021.

## ***Personal Strengths***

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- Positive Thinking
- Open to any challenging work
- Good learner by observation

## ***Extra-Curricular Activities and Hobbies***

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- Participated and won shuttle in various competitions at high school level.
- Singing, Dancing, poetry, Writing stories.

## ***Personal Details***

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**Date of Birth:** 14<sup>th</sup> Oct 1995

**Languages Known:** English, Hindi.

**Address:** Satna Madhya Pradesh 485001.

## ***Declaration***

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This is to certify that the above mention particulars are true to the best of my knowledge believes and I toldsole responsibility for its authentic.