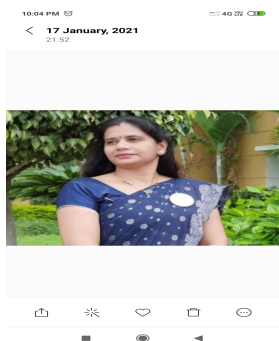


RESUME



MRS.SHIKHA SISODIYA

W/0 Mr. Vikram Singh Sisodiya
63/L, Road No. 10 Old Railway Colony
Ratlam (M.P.) 457001
Contact no. : 9713691620
Email: shikhatyagi.vikram@gmail.com

OBJECTIVE

To work in a challenging, learning & rewarding environment with the best of my abilities and to grow with organization's growth. In addition to my regular duties I accept willingly extra duties. I accept administrative decisions in good faith, support the policies.

STRENGTHS

Provide motivational support and bring about change. At the same time I can work effectively in team accepting criticism and suggestion for improvement. I am organized, task oriented and performance driven. I believe in building collaborative relationship.

EDUCATIONAL QUALIFICATION

1. **B. Ed.** From Kota University (2006- 2007)
2. **M. Sc.** (Microbiology) from Kota University (2006)
3. **N.T.T. AJETS**, Govt. Of NCT Delhi (2003)
4. **B.Sc.** From Ajmer University (2002)
5. **Higher Secondary**(10+2) From Rajasthan Board, Ajmer (1999)
6. **High School (10th)** From Rajasthan Board, Ajmer (1997)
7. Pursuing MA in English literature (Final Year)

COMPUTER SKILLS

Elementary Knowledge of Computer and Tally 4.5

PROJECT UNDERTAKEN

1. Estimate of Spirulina (Guided by Dr. Akhtar Khan) in year 2005.
2. Microbial assessment of water quality (Guided by Dr. Akhtar Khan) in year 2006

WORKING EXPERIENCE

1. Working as TGT (English and Science) teacher in **Himalaya International School**, Ratlam (from June 2013).
2. Holding the post of **CCA Coordinator** from 2016 in School.
3. Worked in **St. Joseph's Convent** H.S. School from 2010-2013.
4. Worked in **Avasthi Coaching** Classes (11th and 12th Chemistry).
5. Worked in **St. Stephon's** H.S. School.
6. Worked in **St. Stephon's B.Ed. College**.
7. Worked in **Aviva Life Insurance** as a post of F.P.C. (Financial Planning Consultant) at Kota.
8. Worked in **Guru Tegh Bahadur Academy**, Ratlam (2007-2008).
9. Worked in **Sardar Patel Vidyalaya** (2002-2003) at Kota

EXTRA CO-CURRICULAR ACTIVITIES

1. Certified after attending two-days **Lions Quest Workshop** conducted by Lions Quest In India Foundation, which is an **International Programme preparing children for 21st Century**.
2. Received Certificate of Participation after attending the **Capacity Building Programme on Life Skills** held in Badnawar.
3. Received the award of **Best Art Teacher** in 7th National Lalit Kala Art Competition (2012).
4. Represented Rajasthan in **National Women Football Team** (1992-1997) All India Federation Cup (Dhanbad), **Vasantrao Vaidya Trophy** (Pune).
5. **Maulana Azad Womens Football** (Kolkata) etc. and also represented some special camps held by **All India Women's Federation**.
6. Won the **Gold Medal** In High Jump in Kota University Meet (2005-2006).
7. Received the award of **Best Cultural Student** Of the year 2005-2006 from Bhawani Singh Rajawat. Minister of Rajasthan at **Lord Buddha Institute** of Technology And Science College, Kota.
8. Received Runner up award in **Group Dance Competition (2005)**.

PERSONAL DETAIL

Date of Birth	-	Feb.17, 1982
Husband's Name	-	Mr. Vikram Singh Sisodiya
Nationality	-	Indian
Religion	-	Hindu
Sex	-	Female
Marital Status	-	Married
Language Known	-	Hindi and English

With Regards
Mrs. Shikha Sisodiya