

# **Shivangi Silawat**

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## **Personal Info**

13/8, Nehru Nagar, 452001, Indore  
Madhya Pradesh, India  
+91 9685295502  
27/05/1993

## **Profile**

HR experience and advanced knowledge of employment law, compensation, recruitment and employee relations.

## **Work Experience**

15/12/2020-31/05/2021 : **Relationship Manager**

### **Profit Aim Research**

- Back office sales administration
- Assisting clients with DMAT account opening services.

01/04/2019-31/07/2019 : **Relationship Manager**

### **Trading Bells, Indore**

- Back office sales administration
- Assisting clients with DMAT account opening services.

01/03/2018-31/10/2018 : **Relationship Manager**

### **Infoline Finance Ltd(IIFL), Indore**

- Back office sales administration
- Assisting clients with DMAT account opening services.

01/03/2016-15/04/2016 : **HR Recruiting**

### **Ruchi Soya Industries LTD, Indore**

- Follow up for the successful joining for the selected candidates Required Skills
- Competency mapping of employees, data analysis and gap finding between their present and required skills.

## Accomplishments

- Awarded for outstanding performance in BBA 2<sup>nd</sup> semester (1<sup>st</sup> position in Institute).
- Research project on **“Impact Of Work Environment On Employee Satisfaction”**.

## Certificates

- Participation in the seminar of **“Value Based Management Education”** organized by Budding Managers Club.

## Academic Qualifications

- MBA (Human Resource) from **Institute Of Management Studies, DAVV**, Indore in 2017 with 7.5 CGPA.
- Bachelor of Business Administration from **Shri R.G.P. Gujarati Professional Institute**, Indore in 2014 with 72%.
- XII from **MP board** in 2011 with 73%.
- X from **MP board** in 2009 with 75%.

## Key Strengths

- Team player with good communication and inter personal skills.
- Outstanding analytical ability to learn new technology and tools quickly.
- Ability to Multi-task in a fast-paced, deadline driven environment.
- Ability to perform effectively and efficiently in team and individually.
- Solution oriented
- Quick Learner

## Declaration

I hereby declare that all the information provided by me in this application is factual and correct to the best of my knowledge and belief.

**Shivangi Silawat**

**Place:** Indore(Madhya Pradesh)

**Date:**