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📍 Indore, M.P.

Siddhika Gautam

Business Analyst

Hard Skill

- Wireframes - Balsamiq, Moqups
- Documentation
- Research & Analysis
- JIRA
- Trello
- PL/SQL
- Supply Chain Management

Soft Skill

- Active Listening
- Communication
- Decision Making
- Multi-tasking

Education Background

- Shri Vaishnav Institute of Technology and Science, Indore
Bachelor of Engineering Hons.
2010 - 2014
7.98 CGPA
- St. Jude's Hr. Sec. School, Khargone
Class XII - 2009
84.60%
- St. Jude's Hr. Sec. School, Khargone
Class X - 2007
90.40%

Hobbies

- Traveling
- Writing

Languages

- English
- Hindi

About Me

- Experienced and passionate Business Analyst with over eight years of experience evaluating and improving business systems for well-known organizations.
- Dedicated team member with the ability to effectively manage and achieve project goals, leveraging my complex understanding of systems engineering concepts.
- Bringing forth a proven track record of effectively researching and analyzing business processes and procedures and designing and implementing business solutions.

Professional Experience

Softweb Solutions, Ahmedabad | Business Analyst Sep 2022 - Present

- Experience in business analysis, requirement gathering, process mapping, documenting functional and technical specifications, modeling workflow and creating Knowledge Artifacts.
- Creation of FRD, UFRS, Task Sheets, Wireframes and User Manuals.
- Creation of Epics, User Stories and Acceptance Criteria to provide insights and minimize the gap.
- Managing risks, ensuring successful project delivery and implementation.

Turning Cloud Solutions Pvt Ltd, Gurgaon | Business Analyst Mar 2022 - July 2022

- Compiling high level technical, functional and user training documents.
- Providing training and advice on best practices, both in utilizing ERP's functionality and for general business improvement.
- Managing functional, technical and design matrix of the project.
- Collaborate closely with engineering, production, marketing and sales teams on the development, QA and release of products and balance of resources to ensure success for the entire organization.

R Dot Ventures, Indore | Business Analyst April 2018 - Jan 2022

- Experience across several stages of Software Development Lifecycle involving requirements elicitation, authoring user stories, reviewing test cases, and conducting business.
- Closely working with key stakeholders and understand business process and challenges.

Tata Consultancy Services | Techno Functional Consultant Dec 2014 - March 2018

- Worked on Supply Chain Management in Oracle apps Inventory, Order Management and Purchasing module.
- Requirement gathering and creation of Technical and Functional documents.
- Root cause analysis of the issues occurring in system during post production phase.

Achievements

- Conducted Faculty Development Programmes and Student Development Programmes for an audience of 500.
- Awarded as Child Scientist by Dr. APJ Abdul Kalam at National Children Science Congress, Baramati, Pune.
- Received Governor Award by former Governor Balram Jakhad in Scouts and Guides.