***RESUME***

**NAME : SWATI MITTAL**

**EMAIL :** Swati.malhotra018@gmail.com **MOBILE NUMBER :** 9650197900

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| **CAREER OBJECTIVE** |

To Be a Successful professional in a Globally Respected Company and to achieve the objectives of the company with Honesty and Fairness and to Continuously Upgrade My Knowledge and Skills.

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| **QUALIFICATION SUMMARY** |

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| **Qualification** | **College/Institutes** | **Board/  University** | **Year** | **Aggregate** |
| BE (Sem VII & VIII) | Holkar Science College, Indore | DAVV University | 2013-2014 | 70.31% |
| H.S.C | Shri Agrasen Vidhyalaya,  Indore. | MP Board | 2010-2011 | 78.2% |
| S.S.C | Shri Agrasen Vidhyalaya,  Indore. | MP Board | 2008-2009 | 73 % |

**Aggregate:** 70.31%

**Branch:** Biotechnology.

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| **Skill Set** |

Operating Systems known : Windows XP, 7

Application Software : MS Office

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| **EXTRA CURRICULAR** |

* Participated in interschool dance competition and got certificate from   
  Mr. Shivrajsingh chouhan .
* Participated in many interschool and school level competitions and got certificates.

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| **STRENGTHS** |

* **Adaptable to different condition**
* **Ability to lead and manage a team**
* **Hard-Working & Enthusiastic**
* **Seeks to excel in the task at hand**
* **Good communication skills**

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| **PERSONAL PROFILE** |

**NAME** : Swati Mittal  
**DATE OF BIRTH** : 18th Dec, 1993.

**GENDER**  : Female

**LANGUAGES KNOWN** : English, Hindi

**PERMANENT ADDRESS** : 50,Palm empire victory pathar mundla road,palda

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| **DECLARATION** |

I hereby declare that above furnished particulars are true to the best of my knowledge and belief  
   
 **SWATI MITTAL**