**ARPIT SHARMA**

MUMBAI, INDIA 400063 • 7987055752

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**PROFESSIONAL SUMMARY**

Caring educator helping students excel academically. Well-organized, focused and diligent about exploring concepts with diverse strategies to maximize understanding. special skill in Analytical reasoning and Quantitative aptitude.

**WORK HISTORY**

**Profession**: Self Employed as Private Home Tutor

**Duration**: 07/ 2018 - 01/2022

**Key Skills**:

* Supported students with helpful study material and exam strategies.
* Provided appropriate learning materials and Conducted lectures  for students.
* Motivated students towards learning and studying to build self-confidence and reduce fear of failure.

**Profession**: Development officer at LIC - Mumbai

**Duration**: 12/2019 -10/2021

**Key Skills**:

* Recruiting agents and building a strong team
* Crosstrain the agents and help them to procure more business
* Performed duties in accordance with applicable standards, policies and regulate  guidelines to promote a safe working environment.
* Used coordination and planning skills to achieve results according to schedule.
* Devoted special emphasis to punctuality and worked to maintain outstanding attendance records for agents.

**Expertise**

* Academic Performance Improvement
* Positive Role Model
* Teaching Foundational Study Skills
* Progress Reports and Check-Ins

**EDUCATION**

Bachelor of Technology Civil

JAIPUR ENGINEERING COLLEGE AND RESEARCHCENTRE - JAIPUR, 2014

**HIGHLIGHTS**

**Exams given and qualified:**

* 2017- RRB NTPC
* 2018- IBPS PO
* 2019- SBI PO, IBPS PO, RRB PO, SSC CGL, LIC ADO
* 2020- SBI PO, IBPS PO, RRB PO
* 2021- SBI PO
* AIEEE qualified

**SPORT INTEREST HIGHLIGHTS**

* Two times nationalist in KVS sports meet
* Runner up at inter University cricket competition
* 2nd runner up at BITS pilani sports meet in cricket

**OTHER INTEREST**

* Acting
* Dancing
* Anchoring

**DECLARATION**

I hereby inform that the information furnished above is true to the best of my knowledge.