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**VARUN AGRAWAL**

Address : H.No. 284, Opp. Arihant Hospital, Gumasta Nagar, Indore (M.P.)

Contact No. : 8118853800 - 9424351773

Email ID : varun.agrawalsatna@gmail.com

**CAREER OBJECTIVE**

To give the best with my full capability, determination & optimism seeking a challenging career position where unique blend of my talents can be effectively utilized by a company offering long- term opportunities for professional growth to recognise my prior experience analytical skills & dedicated performance.

**SUMMARY:**

**I am Post Graduate in Management (PGM) with major in Finance and minor in Marketing & well versed with MS OFFICE (EXCEL, WORD, and POWER POINT). I am having 4+ years of Professional expertise in NBFC & Education Industry.**

**WORK EXPERIENCE**

**Bhawti Academy 2020 to Present**

I am Taking a Class of General Awareness & Current Affairs As Well As Indian Economy Classes Academic Portion Covered.

**Pinnacle Carrer Institute, Paramount Coaching Institute, Career Launcher 2017 to 2019**

Has been associated with above mentioned training institute in Indore as G.S. & Current Affairs, Static, GK Faculty

**Mahendra Educational Private Limited July 2013 – Mar 2017 Faculty of General Awareness**

* I organised PRT **Session** (Pre Recruitment Training Classes) at many location…
* Created and increased brand awareness through participation in Educational Fairs, Canopy.
* Share information of with the students **Banking & Insurance Sector Marketing General Awareness Indian Economy.**
* Give presentation of career in bank and promote the scope of banking field to students, parents for the future prospective.
* Coordinated administrative activities.

**Reliance Capital Asset Management Ltd. Dec 2008 – Nov 2010**

**Branch operation executive (Satna)**

* Expertise in handling a diverse range of operations in the financial Sector.
* Handle the Customer portfolio assign as a Operations Officer and acquire knowledge of all investments products of the co.
* Operate the Work flow processes including all application form Liquid Fund, Debt Fund & Equity Fund opening formalities and KYC- norms of co.
* Handle the marketing of All SIP & Lump sum Investment Product of AMC with Coordination of Operational part also.

**SUMMER INTERNSHIP**

**Birla Corporation Ltd, Unit – Satna Cement Works Ltd. SATNA (Cash Management Services)  May 2007 – June 2007**

* SBI provides cash management services to corporate clients under the brand name SBI fast funds available in shortest time.
* SBI fast ensures optimization of collections and payout while ensuring predictability in the cash flows.
* Enhanced Liquidity.
* SBI fast ensure getting funds in time quick transfer, account reconciliation, easy disbursement, controlled processes and customized MIS.
* Interest cost reduction on borrowings.
* Interchange of information between Treasury & operation Units. Cash forecasting and scheduling effective control over disbursements.

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| **Education:** |

**M.B.A. (Major – Finance / Minor – Marketing)** from Punjab Technical University, (Jalandhar) **2008**

**B.COM (Management)** from A.P.S. University Rewa **2005**

**12th (Commerce)** from Madhya Pradesh Secondary Education Board **2002**

**10th (All Subjects)** from Madhya Pradesh Secondary Education Board **2000**

**ACHIEVEMENTS**

* From 01 April 2016 I have join MDO Position in our organization  (Managing Directorate Office)
* Handel Branch jodhpur no of admission, student query, enquiry, demo classes, feedback issues, Marketing department, seminar or presentation, skill development programme, online speed test and subjective……
* I have MOU sign for our organization **Ravna Shakshnik Society** Registered with Rajasthan state govt. which provide free Bank, SSC, Railway & state govt. exam related education services to poor students, weaker section group.....

**Sports:**

* Secured First position in District Badminton tournament.
* I have participated Badminton tournament at University level.

**Cultural:**

* Represented school in various inter-school cultural events.
* Represented college in various inter university cultural events.

**ADDITIONAL INFORMATION**

* Participated in Debate competition at Financial Inclusion Topic held in the college.
* I like to play Indoor games, reading books, travel and free time listen music.

**PERSONAL DETAILS**

Name: - Varun Agrawal

Father’s Name: - Shri Govind Prasad Agrawal

Date of Birth: -   12th December 1984

Permanent Address: - Behind Bihari Chowk Station Road near Ahuja Family Shop, Satna (M.P.)

Passport :- Available

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