

Resume

SANKET SHUKLA

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Objective

To grab opportunities/exposures to learn more about existing system and development which will help me to explore myself fully and realize my potential. I am willing to work as a key player in challenging & creative environment.

Professional Profile

- ❖ Good communication skill.
- ❖ Strong troubleshooting and problem solving skill.
- ❖ Possess clear vision for success with aptitude to establish goals, develop strategies and engage with key internal customers.
- ❖ Result- oriented leader committed to success and accustomed in maintaining strong client relationships.

Educational Qualification

- ❖ B.B.A from R.D.V.V. Jabalpur University (M.P.)
- ❖ Board of Secondary Education (With 58%) Bhopal (M.P.)
- ❖ Board of High School (With 60%) Bhopal (M.P.) .

Computer Skills

- ❖ Diploma in computer application
- ❖ Hindi, English, Typing
- ❖ Work Excellence: MS-WORD, MS-EXCEL, POWER POINT , TALLY ERP 09 ETC

Work Experience

- ❖ Worked as a asst. accountant in swastika wire pvt. Ltd. Bhanpuri Raipur (C G)
- ❖ Present working in SBT TEXTILES PVT. LTD. (Urli) **BILLING EXECUTIVE** (tally erp 9)Raipur(C. G.)

Job Responsibility

1. Field Incharge
2. Knowledge of Dispatching, Billing & field/banking works.

Personal Details

Name : Sanket Kumar shukla
Father's name : Mr. Badri Prasad shukla
Date of Birth : 01.07.1990
Nationality : Indian
Gender : Male
Marital Status : Unmarried
Mother Tongue : Hindi
Language Known : Hindi & English
Address : Rameshwar nagar , bhanpuri Raipur (c. g.)-

Declaration

I hereby declare that all the information given above is true and I hold the responsibility to its authenticity.

Date:

Signature

Place:

SANKET SHUKLA