

## **Application for faculty of science/ biology.**

**Kalpana Mishra**  
**83,Royal Banglow City**  
**Sukhliya Indore**  
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### **Objective:**

Looking for a High School Biology Teacher position where I can apply my positive and effective teaching style for the development of the students.

- Experienced of teaching basic and advanced concepts of Biology to high school students
- Skilled in demonstrating live examples and holding lab experiments
- Excellent knowledge of research and best practices in Biology
- Experienced in integrating latest technology into teaching
- Ability to assess students' strength and weaknesses and assist them
- Patient, understanding, and caring attitude
- Ability to coordinate with faculty and assist in enhancing school's curriculum

### **Work Experience:**

Biology Teacher

**vatsalayay High School, vidisha**  
**April 2002- March2004**

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Biology Teachers

**Saket High School, vidisha**

**April 2004 – March:2006**

- Maintained strength of 36 students in a class upto higher secondary level.
- Planning and delivering daily instructions according to school biology curriculum
- Conducting researching, preparing research papers, and providing feedback to students
- Coordinating with faculty and improvising standard test procedures
- Providing equal learning opportunity to all students in classroom as well as in the laboratory
- Utilizing technology for teaching students and participating in personal development programs
- Providing assignments, holding tests, and grading papers of students

**Head of department (zoology)&asst. proffessor  
Indira Priyadarshini college chhindwara**

**April 2007– June:2017**

- Maintained strength of 80 students in a class upto graduation level.
- Demonstrated various techniques and methods for learning biology easily
- Followed college's instruction design and improved grades of students
- Provided teaching in effective and interesting manner and fulfilled students and management expectations
- Maintained professional behavior with students, parents, and teachers
- Prepared and delivered students on biology to different grades
- Prepared course materials, maintained students' records, and supervised students' activities in laboratory

**Education:**

- Master's Degree in zoology  
Bhopal University, Bhopal  
1993
- B.Ed.  
Vidyasagar college indore  
2012

**Present scenario**

currently working in Arihant International Academy Chhindwara (ICSC&CBSC) Board.  
Upto grade 6<sup>th</sup> to grade 9<sup>th</sup>.

**April 2017-march 2018**

- Maintained strength of 36 students in a class upto high school level.
- Design lesson plans focused on age and level-appropriate material.
- Continually receive high remarks for the creativity of classroom lesson plans and instructional techniques from students parents and faculty.
- Coordinate after school tutoring hours with other teachers to help students in need of help.

**Summary of Qualifications:**

- Hands-on learning, and performance-based assessment experience
- Outstanding knowledge in performing duties in accordance with applicable policies
- Thorough knowledge of working collaboratively with a diverse team of teachers
- Immense ability to meet and maintain punctuality and attendance
- Remarkable ability to work with students of a variety of abilities
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Date..22/03/18

**kalpana mishra**

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