

SHRIKANT MACHHANDER

Phone: 7509277788

E-Mail: coolshri7411@gmail.com

Add: M.E.S. Colony, Ranjhi, Jabalpur (M.P.)

To work in an Institution for long time where values are superior to volumes.

OVERVIEW

- ➔ Working as DTP Operator cum Graphic Designer in MOMENTUM Institute, Jabalpur from May 2012 to till date.
 - ➔ Worked as DTP Operator in NIFA (National Institute of Finance and Accounts from March 2009 to Sep 2011
 - ➔ Worked as DTP Operator in Virendra Corporation from 2004 to 2008.
-

Job Profile :

- Have excellent computer skills and knowledge.
 - Be creative with an eye for good design.
 - I working in Chemistry Department for Package and DTP Work etc.
 - Printed materials, such as books, magazines, brochures and advertising, need to be well designed make them attractive and easy to read.
-

EDUCATION

2004 12th Passed from M.P. Board, Bhopal
2009 B.A IInd Year Passed

PROFESSIONAL SKILL

2005 Data Entry Operator Certificate Course

Computer Intellectuals

- Basic data management and manipulation in MS excel, MS word.
 - DTP (Coral Draw 18, Photoshop 7, Adobe Page Maker)
 - Hindi Typing Passed from MP Board.
 - English Typing
-

PERSONAL VITAE

Father Name : Shri Naresh Kumar Machhander

Date of Birth : 01st Aug 1984